

**NOTICE OF REQUEST, SOLICITATION AND INVITATION FOR PROPOSALS FOR RISK MANAGEMENT
CONSULTANT FOR MOUNT LAUREL TOWNSHIP, BURLINGTON COUNTY**

Please be advised that the Township of Mount Laurel will accept proposals for the following annual, multi-year and/or special positions in Mount Laurel Township for 2017:

- Insurance Broker

To obtain the Request, Solicitation and Invitation, you must contact the office of the Municipal Clerk, Meredith Tomczyk, at 856-234-0001, ext. 1233 for a copy of the actual Request, Solicitation and Initiation for proposal for listed above position. All proposals submitted to the Township must be pursuant to the said Request, Solicitation and Invitation distributed by the Mount Laurel Township Municipal Clerk and in the format required therein and as set forth therein and hereafter.

To be considered, a proposal for any of the above positions must be received on or before Tuesday, July 11, 2017 10:00 a.m. Late responses will not be opened or reviewed. Responses must be fully sealed. The entire responding proposal **(an unstapled original plus nine stapled copies per position of the original)** shall be placed in a sealed envelope of the appropriate size. The envelope shall be marked with the words "PROPOSAL FOR INSURANCE BROKER," which words shall be at the lower left of the front of the envelope. If you mail or hand-deliver your proposal, the said envelope shall be addressed as follows: Meredith Tomczyk, Mount Laurel Municipal Clerk, 100 Mount Laurel Road, Mount Laurel, New Jersey 08054.

MEREDITH TOMCZYK
Purchasing Agent