

REQUIREMENTS FOR NEW SINGLE FAMILY DWELLINGS

- ❖ A ZONING PERMIT ACCOMPAINED WITH \$35.00 EXACT CASH OR CHECK.
- ❖ ENERGY CALCULATION SHEET.
- ❖ ALAIMO ENGINEER LETTER 609-267-8310.
- ❖ MUA PERMIT RELEASE FORM- MUNICIPAL UTILITES AUTHORITY- 856-234-0062- 1201 SOUTH CHURCH STREET (CORNER OF SOUTH CHURCH ST & ACADEMY DR).
- ❖ BURLINGTON COUNTY SOIL COMPLIANCE- (609) 267-7410, IF SUBDIVIDED OR IF YOU HAVE DISTURBED 5,000 SQUARE FEET OF SOIL OR MORE.
- ❖ 3 COPIES OF SURVEY/PLOT PLAN.
- ❖ 3 COPIES OF SIGNED AND SEALED PLANS BY A LICENSED NJ ENGINEER OR ARCHITECT.
- ❖ WELL/SEPTIC-BURLINGTON COUNTY BOARD OF HEALTH APPROVAL LETTER 609-265-5000.
- ❖ SUBMIT A LETTER WITH LISTED SALE PRICE / FAIR MARKET VALUE FOR DWELLING AND LAND VALUE. MUST HAVE THE BLOCK AND LOT, WORK SITE LOCATION, BUILDER'S NAME, ADDRESS AND CONTACT INFORMATION. THIS WILL BE FOR THE COAH FEE ASSESSMENT.
- ❖ SUBCODE TECHNICAL FORMS FOR ELECTRIC AND PLUMBING MUST BE SIGNED & SEALED BY A LICENSED NJ CONTRACTOR, UNLESS THE OWNER / OCCUPANT OF THE PROPERTY IS PERFORMING THEIR OWN WORK.
- ❖ DESCRIPTION OF WORK MUST BE WRITTEN IN ON ZONING APPLICATION AND BUILDING PORTION OF PERMIT APPLICATION, THIS INCLUDES; NUMBER OF BEDROOMS, NUMBER OF BATHS, ON SLAB, CRAWL SPACE, OR WILL HAVE BASEMENT, FIREPLACE, ANY DECKS, PATIOS, NUMBER OF STORIES, ETC.
- ❖ BUILDING / SITE CHARACTERISTICS ON THE CONSTRUCTION PERMIT MUST BE FILLED IN.

❖ COPY OF CURRENT NEW JERSEY HOMEBUILDER'S REGISTRATION CARD.

*ADDITIONAL APPROVALS MAY BE REQUIRED BASED ON YOUR INDIVIDUAL APPLICATION.